

APPLICATION TO SURRENDER

Details of mineral tenement

ML number _____

RL number _____

SEL number _____

EL number _____

Holder of mineral tenement

Name of holder: _____

Postal Address: _____

Postcode: _____

Phone No.: _____ Mobile No.: _____

Email Address: _____

The holder of the abovementioned mineral tenement applies to surrender:

- ☐ The whole of the mineral tenement
- ☐ Part of the mineral tenement shown on the attached map showing the boundaries of the original tenement and the boundaries of area to be surrendered

Dated this _____ day of _____ 20____

Signature of holder _____

In the presence of (Witness) _____

Lodged by (name and address for return of documents)

Name (s): _____

Postal Address: _____

Postcode: _____

Phone No.: _____ Mobile No.: _____

Email Address: _____

Please note:

A final report must be provided within three (3) months of the Surrender of an exploration licence, a special exploration licence, or retention licence. If surrendering a mining lease, the Director of Mines will notify you if a final report is required.

The following must accompany this form

N/A YES (TICK)

- Prescribed fee. Please refer to the [fee schedule](#) on the MRT Website. ☐ ☐
- The lease or licence document issued for the tenement (if application is for partial surrender) ☐ ☐
- Map showing the boundaries of the original tenement and the boundaries of the area to be surrendered (if partial surrender) ☐ ☐
- Confirmation that all production returns have been lodged and royalties paid (if applicable) ☐ ☐

The prescribed application fee must accompany this application.Please refer to the [fee schedule](#) on the MRT Website.A receipt will not be issued unless requested. Receipt required YES ☐

Applications made through Service Tasmania:

STaRS Code: MR8

Amount paid _____ Receipt Number _____

Cashier (Initial & date) _____

Cost allocation: 2125.45.4602

OFFICE USE ONLYSurrender: **Approved** **Refused**

Signed Director of Mines _____ Date _____

Conditions of approval:

Date applicant notified of approval/refusal _____

PAYMENTS TO MINERAL RESOURCES TASMANIA

Fees, rents and royalty payments may be made in the following ways:

- By credit card over the phone by calling (03) 6165 4800,
- By direct deposit to the details below,
- In person at the MRT offices in Rosny Park and Burnie,
- In person at any Service Tasmania outlet, OR
- Via cheque made payable to Mineral Resources Tasmania sent with accompanying payment information.

Making Direct Deposit payments to Mineral Resources Tasmania

Direct Deposit payments may be made as follows:

BSB	037 001
Account Number	259881
Bank	Westpac
Account name	Department of State Growth – Collections

If making a Direct Deposit, an email notification is to be made to info@mrt.tas.gov.au of the payment details clearly stating:

- The tenement/s the payment is for; or
- The invoice number/s; or
- A full description of the purpose for which the payment is made; and
- Name, address and contact details of the party supplying the funds should we need to verify payment details.

ADDRESS FOR CORRESPONDENCE AND LODGEMENT OF FORMS

Forms and attachments are to be lodged electronically at info@mrt.tas.gov.au OR,

Post to:

Registrar of Mines
Mineral Resources Tasmania
PO Box 672
BURNIE TAS 7320

Street Address:

Mineral Resources Tasmania
Level 2, Harris Building
49-51 Cattley Street
BURNIE TAS

FURTHER ADVICE

Further advice may be obtained by contacting Mineral Resources Tasmania:

Telephone: (03) 6165 4800

Facsimile: (03) 6173 0222

Email: info@mrt.tas.gov.au

Internet: www.mrt.tas.gov.au

Personal information we collect from you for registration and tenement administration processes will be used by the Director of Mines for that purpose and may be used for other purposes permitted by the *Mineral Resources Development Act 1995* and associated laws. Your personal information may be disclosed to contractors and agents of the Director of Mines, law enforcement agencies and other public sector bodies or organisations authorised to collect it.

This information will be managed in accordance with the *Personal Information Protection Act 2004* and may be accessed by you on request to the Department. You may be charged a fee for this service. Failure to provide this information may result in your application not being processed or records not being properly maintained.